


Instructions as of 2.29.16

Here are the instructions on how to create a YELP Review for PPD Restorations.



- 1) Open your internet browser and type in [yelp.com](http://yelp.com) or search keyword "yelp"
- 2) Open the [yelp.com](http://yelp.com) page.
- 3) Click the Sign Up button at the top of the screen to the right of the search boxes. <OR if you've already signed up for Yelp in the past Log In with your username and password>

**Sign Up for Yelp**  
Connect with great local businesses

 **Sign Up with Facebook**

Don't worry, we never post without your permission.

OR

First Name  Last Name

Email

Password

By signing up, you agree to [Yelp's Terms of Service](#) and [Privacy Policy](#).

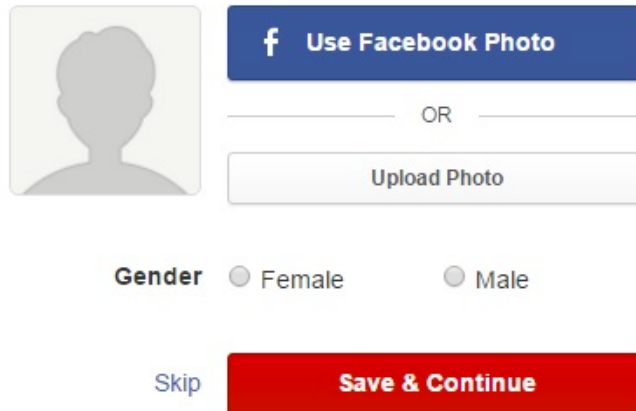
**Sign Up**

[Already on Yelp? Log in](#)

- 4) To sign up; A dialogue box will open asking you to Sign Up. There are only 4 fields to complete:
  - **First and Last Name**
  - **Email** = enter the email you wish to use
  - **Password** = choose a password
  - **Postal Code** = enter your postal code
  - **Birthdate** = (optional – not required)
- 5) Click Sign Up
- 6) A new page will open Welcoming you to Yelp and asking you to use Facebook or upload a photo to create a profile picture. This step can be skipped by clicking SKIP.

## Welcome to Yelp, Johnson!

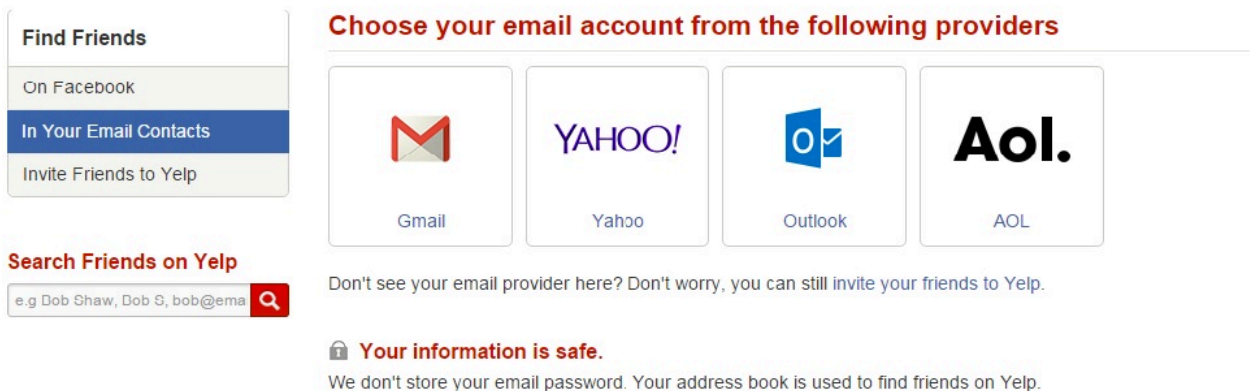
Complete your profile so others can find you.



The form shows a grey silhouette placeholder for a profile picture. To its right is a blue button with a Facebook 'f' icon and the text 'Use Facebook Photo'. Below this is a horizontal line with 'OR' in the center. Underneath is a white button with a grey border and the text 'Upload Photo'. Below the photo options is a 'Gender' section with two radio buttons: 'Female' and 'Male'. At the bottom left is a 'Skip' link, and at the bottom right is a large red button with the text 'Save & Continue'.

- 7) A new page will open asking you to choose which email provider you use so YELP can find and connect to your friends. To skip this step simply close the tab or browser window OR click on the YELP icon at the top left of the screen to the left of the Search boxes.

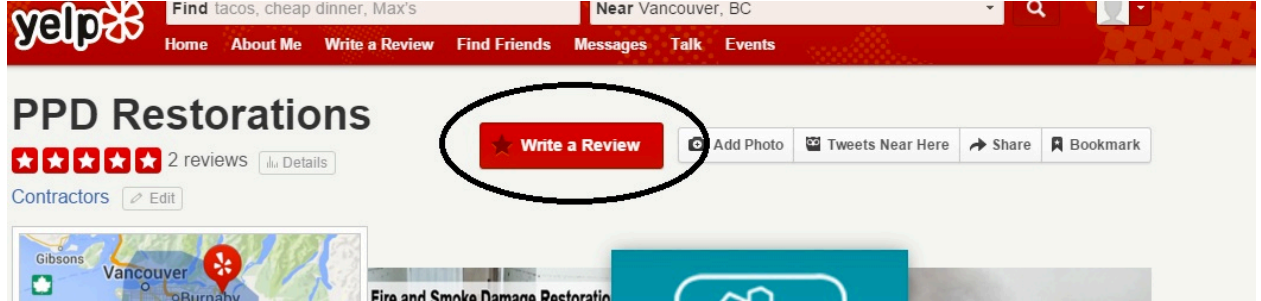
A confirmation email has been sent.



The screen is divided into two main sections. On the left is a 'Find Friends' sidebar with four options: 'On Facebook', 'In Your Email Contacts' (highlighted in blue), and 'Invite Friends to Yelp'. Below this is a 'Search Friends on Yelp' section with a search input field containing the text 'e.g Dob Shaw, Dob S, bob@ema' and a magnifying glass icon. The main content area is titled 'Choose your email account from the following providers' and features four large buttons for 'Gmail', 'Yahoo', 'Outlook', and 'Aol.'. Below these buttons is a message: 'Don't see your email provider here? Don't worry, you can still invite your friends to Yelp.' At the bottom, there is a security notice: 'Your information is safe. We don't store your email password. Your address book is used to find friends on Yelp.'

- 8) Confirm your email Address. Go to the inbox of the email you used to sign up. Within a couple of minutes you will receive an email from YELP. Click the hyperlink inside the body of the email.
- 9) Clicking on the link will open a new browser window of the Yelp sign in page.
- 10) Enter the email address and password you provided in step 4.
- 11) Search. Type PPD Restorations into the left side of the search box.
- 12) The right side of the search box is Location. It defaults to the general location you are browsing from. You may need to delete the location that shows up and type in Port Coquitlam or just Coquitlam. Click the Search icon
- 13) The PPD profile will open on a new page.

- 14) To the right of the PPD Restorations will be a large red Button called WRITE A REVIEW.
- 15) Click WRITE A REVIEW.



- 16) Choose the # of stars you would rate PPD out of 5.
- 17) Type or Copy and Paste your review into the comments section below.
- 18) You can choose to answer some of the question or simply scroll down and Click Post Review.
- 19) You're Done.